REPORT ON HVT MALAYSIA

ASSUNTA SCHOOL PROGRAMME FOR YEAR 2017/2018

The last report was dated 3 February 2017.

A. GENERAL

Programme continues smoothly as per previous years.

We continue to have the Steering Committee and members remain the same. The Steering Committee has only met twice in 2017 to discuss possible fund raising endeavours. It is recommended that we consider holding an event either in the third or fourth quarter of 2018. We will report further to the UK Trust when we have a further meeting on the same.

In addition to this the only other expansion to report for 2017 will be the expansion of the Secondary School Tuition Programme (please see further below) and the PAWA contribution to the Trust.

B. <u>ASSUNTA PRIMARY SCHOOL PROGRAMME("HVTASP(P)")</u>

(1) Financial Report

(a) Total No. of Students

We had a total of 42 students, 12 of the students are new additions based on (i) siblings of existing students, or (ii) recommendations from the school. Please see **Appendix 1(a)** (list of the students).

(b) School kit

No changes as per previous years except for slight increased pricing from the school kit/uniform supplier.

(c) Food Programme

No changes. Please find attached (Appendix 2) the menu of the food provided to the students during recess for 2017. Most of the students continue to take food under the programme.

(d) Income and Expenditure for 2017

We had some balance carried forward from 2016 amounting to RM44,138.76 as at 31 December 2016.

The **total expenses** in 2017 was **RM27,602.55**. The average amount spent on each child for the whole year was RM657.20.

(2) Tutorial and Academic Report for 2017

The Tutorial and Academic Report for what has been done/achieved for last year, is currently being prepared by Zuli Ghaus and will be forwarded later.

C. ASSUNTA SECONDARY SCHOOL PROGRAMME ("HVTASP(S)")

(1) Progress on Tuition Programme

The Secondary Tuition Programme for Secondary 3 to 5 continued for academic year 2017. Subjects covered were Mathematics, Add Maths (F5 only), English, Bahasa Melayu (Malay) (F5 only) and General Science. Due to the difficulties in sourcing for replacement volunteer teachers for specialist subjects for Form 4 and Form 5, we've had to resort to offering fees at discounted market rates of RM80.00 per hour. At such rates we managed to get graduates/university students (from Universiti Malaya) willing to offer their services. For Form 3 two Assunta Alumni members continue to offer tuition on a *pro bono* basis together with Shariza. The tutors for 2017 were as follows:

- F3 Shariza, Teresa Chan, Kalaivani (March-May 2017), Ms Wong (March-May 2017), Sandra Boey (June-November 2017);
- F4 Teresa Chan, Aiwin Tan (June-August 2017), Jennifer (March-May 2017), Andrew (August-November 2017);
- F5 Kalaivani (March-May 2017), Nazeeha (June-November 2017), Florence (March-May 2017), Jennifer (March-May 2017), Nicholas (June-November 2017);

As per our report for 2016, all the tutors for 2016, with the exception of Teresa Chan, withdrew from our tuition programme. There is still a lot of work to be done to raise levels of academic performance to satisfactory.

Further academic report and elaboration from Shanthy B in the HVTASP(S) Academic Report is currently being prepared and will be forwarded later.

The PAWA funding amounting to £3,692, to be applied towards tuition fees for Form 5 students as approved. The funding for F3 and F4 tuition continue to be borne by HVT's own funds from the UK.

(2) Financial Report

(a) Total No. of Students

We had a total of 31 students for secondary, (ranging from Secondary 1 to 5). Please see **Appendix1(b)** (list of students).

(b) School kit

We continue to provide school kits as per last year which only consisted of school uniform.

(c) Food Programme

Food programme continues as per previous year.

(d) Income and Expenditure

The total expense (excluding PAWA tuition fees) for secondary was RM28,160.00 averaging RM908.40 per child. PAWA tuition for Form 5 students amounted to RM10,730.00.

Please refer to **Appendix 3** for further details.

(e) PAWA Funding

We do not have details of the total amount of funds received by the UK Trust from PAWA to date nor the actual amount from the PAWA monies that has been forwarded to us. Hence, we are not able to indicate what portion of the Funds received from the UK (see Appendix 4) was an allocation from the funds received by the UK Trust from PAWA. The actual utilization and balance, if any, will have to be provided and confirmed by the UK Trust.

(3) Academic Report

To follow upon receipt of the full report from Shanthy B.

D. BUDGET REQUIREMENT FOR 2018

Please see the full details of the income/expenditure for the 70 children under the HVTASP(P) and HVTASP(S) in Appendices 3, 3(a) and 3(b).

Total expenditure for 2017 (excluding PAWA-funded tuition for F5 students) was RM55,762.55. Please see Appendix 4.

For academic year 2018, there will be 39 children under the HVTASP(P) and 31 children under HVTASP(S), totaling 70.

2017 balance to be carried forward to 2018 RM9,339.30. Please see Appendix 4.

Amount required towards the school kits for academic year 2018 that were handed out to the children on 2 Dec 2017 was RM21,183.10.

Based on an estimated average of RM600.00 per child (as quoted by the canteen operator) for HVTASP(P) and RM800.00 per child for HVTASP(S) for the food programme for this year and an additional amount of approximately RM1000.00 for tuition materials, it is estimated that the budget requirement for 2018 will be a total of RM calculated as follows:

- 1. Primary RM3.00 X 200 school days per year = RM600.00 (per pupil per year) 39 pupils X RM600.00 = RM23,400.00
- Secondary RM4.00 X 200 school days per year = RM800.00 (per pupil per year)
 31 pupils X RM800.00 = RM24,800.00

- 3. Tuition Materials = RM1000.00 (Primary Sch) + RM4,800.00 (Secondary Sch) = RM5,800.00
- 4. Tuition fees for Form 1, 2 & 3 (Maths, Science and English): RM1,040.00 per week X 40 weeks = RM41,000.00

(*Quite a few students from Assunta Primary did not continue on to Assunta Secondary.)

Total = RM95,600.00 (app. £17,703.70* (@£1=RM5.54). (*This amount may reduce if Ringgit Malaysia weakens further and the GBP remains the same or alternatively if the Ringgit Malaysia stabilizes and the GBP weakens, the amount may increase.)

As of now, the balance of RM9,339.30 is not sufficient to cover the expected costs for the food programme, the Tuition Material, the School Kit and Tuition Fees for year 2018.

In addition to the above, as identified and highlighted before one of the main problem/reasons for non-attendance at Saturday tuition classes is transportation difficulties. We have sourced for transportation services and the budget required for the same would be approximately RM2,000.00 (approx. £370) per month. We need UK Trust's approval and funding allocation or whether we can offer such transport services. That will be for all 31 students. 4 out of the 31 student live a considerate distance from school and need urgent transport assistance. For these 4 students the amount required is RM424.00 (approx. £78.00) per month.

13th February 2017

STUDENTS LIST FOR YEAR 2017 (PRIMARY SCHOOL)

	Name of Student	Std In Year 2017
1.	Haseni a/p Rajmohan	1
2.	Puteri Fea Qaisara Bt Ahmad Suffian	(New) 2 (New)
3.	Nurshamimi Zulita Bt Abdullah	(New)
4.	Nuraishah Azira Bt Abdullah	2 (New)
5.	Punitha a/p Letchumanan	2 (New)
6.	Mahaletchumy a/p Letchumanan	5 (New)
7.	Yashwini Naiker a/p Rajeskumar	2 (New)
8.	Nur Adilah Wasimah Bt Muhamad Zawawi	2 (New)
9.	Nur Hazlinda Bt Samsudin	6 (New)
10). Siti Nuraisyah Bt Azlan	6 (New)
11	Nurfirzanah Ahda Bt Mohd Idris	6 (New)
12	. Nur Erin Adreena Bt Rahashidan	2
13	. Nur Erina Adreena Bt Rahashidan	6
14	. Thanushini a/p Suresh Kumar	3
15	. Shashrika a/p Chandren	3
16	. Nerosine a/p Chandren	5
17	. Shervina a/p Sri Sangar	3
18	. Nur Aniesha Bt Hairol Jamal	3
19	. Padmalochana a/p Karunakaran	3
20	. Nur Najuwa Bt Samsul Kamal	3
21	Diana Irdina Sofea Bt Azahari	3
22	. Khoyrunnisa Bt Juni	4

	Name of Student	Std In Year 2017
23.	Nur Rehana Binti Basir	4
24.	Damia Nuryasmin Binti Roshidi	4
25.	Bavanithra a/p Santhira Segaran (Trinity Home)	4
26.	Nur Syafiqa Bt Muhd Azlan Fadzi	5
27.	Nur Badrisya Binti Rosman	5
28.	Banushini a/p Chander	5
29.	Siti Hazwani Bt Mohd Azman	5
30.	Darshini a/p Selvam (Trinity Home)	5
31.	Vithiya Rubini A/P Balasubramaniam	5
32.	Nur Alisya Sofea Binti Elias	5
33.	Jaishree a/p Suresh (Trinity Home)	5
34.	Pavitra a/p Mahendran	6
35.	Nur Aida Yasreen Bt Jafnar	6
36.	Danish Izzati Bt Muhamad Isa	6
37.	Diana Angelina Bt Mohd Jamri	6
38.	Yugeshwary a/p Puneethan	6
39.	Ainin Syafiqah Bt Muhd Hasamry	6
40.	Puteri Fateha Ikma Bt Mohd Jailani	6
41.	Nur Zahidah Bt Ibrahim	6
42.	Seethaletchumi a/p Chelodorai	6

STUDENT LIST FOR YEAR 2017 (SECONDARY SCHOOL)

	Name of Student	Year In 2017
1.	Diwashini a/p Pannirselvam	F1
2.	Lyishalinee a/p Suresh Kumar	F1
3.	Nivathinie a/p Chander	F1
4.	Nur Ana Shuhadah Binti Rosman	F1
5.	Preetyka a/p Vasudevan	F1
6.	Nur Farisha Nadia Bt Ahmad Bukhari	F2
7.	Nur Shamimi Iren Bt Azahari	F2
8.	Nur Yasmin Bt Jafnar	F2
9.	Raenuga A/P Pannirselvam	F2
10.	Suvetha a/p Mahenjiran	F2
11.	Nur Nasuha Binti Samsul Kamal	F2
12.	Puteri Nurhayati Bt Kadirman	F2
13.	Nisha A/P Maron	F2
14.	Aida Nazira Binti Asni Rizal	F3
15.	Joey Yeow	F3
16.	Nur Naimi Bt Ibrahim	Prefect F3
17.	Sobana a/p Suresh Kumar (No form)	F4
18.	Diana Clarissa Binti Mohd Jamri	F3
19.	Evangeline a/p Manohram	F4
20.	Diana Khatyriena Binti Mohd Jamri	F4 Prefect

	Name of Student	Year In 2017
21.	Vennila Eshwari	F4
22.	Nurul Azila Binti M Syafri	F5
23.	Saleeha Barveen Bt Zakaria	F5
24.	Nur Intan Shafina Bt Abdullah	F5
25.	Nuraina Adiba Bt Roaizad	F5
26.	Nabilla Bt Muhamad Noor	F5
27.	Ummul Sharifah Bt Mohamed Ibrahim Ali	F5
28.	Puteri Mainur Nabilah Bt Mior Shahrir	F5
29.	Nivashini a/p Selvaraj	F5
30.	Nurfarzana Aida Binti Mohd Idris	F5
31.	Puteri Irene Aliza Bt Mohd Kamaruzaman	F4

No Puan Shaize

APPENDIX 2 (Menu will be the same for year 2018)

MENU (PRIMARY) 2016

FRIED RICE: KAMPUNG / CINA / KICAP / BIASA

*SERVE WITH FRIED CHIKEN /NUGGETS / FRIED EGG / FISH BALLS /SAUSAGE

FIRED NOODLE: SINGAPORE / SIAM /KICAP / MAMAK

*SERVE WITH FRIED CHIKEN /NUGGETS / FRIED EGG / FISH BALLS /SAUSAGE

WHITE RICE + FISH FILLET / CHICKEN + VEGETABLE

NASI TOMATO (SET)

NASI BRIYANI (SET)

NASI AYAM (SET)

NASI LEMAK

NASI TOM YAM

NASI PAPRIK

NASI PATAYA

SPAGHETTI / MACARONI

CANTONESE FRIED

YEE MEE GINGER SAUCE

NOODLE SOUP: CURRY / TOM YAM / SOUP

CHICKEN BURGER WITH EGG AND CHEESE

STEAM PAU WITH WAFER AND BUN

LAYER SANDWICHES WITH CHEESE (EGG / TUNA / SARDINE / CHICKEN SLICE)

FISH N CHIPS WITH MASED POTATOES

ALL FOOD WILL BE SERVE WITH A DRINK RM 3,00/MEAL

*COMPLIMENTARY SLICE FRUITS

To Puan Shuiza

HEE TENG CHAI
T/A SUNNY HEE TRADING (528475-M
Assunta Secondary School Canteen,
Jalan Changgai,46000 Petaling Jaya,
Selangor Darul Ehsan.

APPENDIX 2 (Menu will be the same for year 2018)

MENU (SECONDARY) 2016

WHITE RICE + 1 MEAT (FISH / CHICKEN) + 1 VEGETABLE / TAUFO/EGG

TYPE OF DISHES (CHICKEN/FISH)

KICAP/SOS TIRAM
 KARI
 MERAH
 BIJI BIJIAN
 TOMATO
 TAUCHU/PERIA

SAMBAL
 KURMA
 RENDANG
 SUP
 SWEET SOUR
 LEMAK

• RENDANG HIJAU ASAM MANIS
• TOM YAM LEMON

TOM YAM
 LADA HITAM MADU HALIA
 LADA HITAM
 LADA HITAM
 LEMON
 THAI SOS
 PLUM SOS

PAPRIK GORENG/REMPAH/KFC
 CENDAWAN HITAM

KUNYIT

FRIED RICE KAMPUNG / CHINESE WITH CHICKEN CUBES AND FRIED EGG
FRIED NOODLE (MEE / BIHUN / KUEY TEOW) WITH FRIED EGG
NASI LEMAK W FRIED CHICKEN
RAMLY CHICKEN BURGER W MAYO VEGETABLE
NASI BRIYANI + AYAM TOMATO + ACAR + PAPADAM
NASI PAPRIK
NASI PATAYA
CHICKEN SANDWICH
SPAGHETTI / MACARONI
FISH N CHIPS W MASHED POTATO
NASI TOMATO + AYAM MASAK MERAH +ACAR + PAPADAM

*MEALS INCLUDE DRINK AND SLICE FRUIT =RM4.00/MEAL

					Total	Total expenses for 2017 (Regular Items)	r 2017 (Reg	Jular Items	(1)	;	· Parallel	
- 1	Assunta P	Assunta Primary School	lo									
Item	į											(RM)
_	School fee	School fees for 2017 was exempted	vas exemp	ted				İ				
2	Donho (sc	hool attire a	nd bag) for	Primary So	ohool (see	Donho (school attire and bag) for Primary School (see Appendix 3(a))	(F)				1	10,030.80
3	Stationeries	Se									i	1,413.75
4	Food Programme:	ramme:						·	;		į	
	January	February	March	April	May	June (Ramadhan)	ylnC	August	September	October	November	
	1,245.00		1,809.00	1,890.00	1,653.00	228.00	1,764.00	1,701.00	1,461.00		1104.00	16,158.00
										Sub total:		27,602.55
۷	ssunta Se	Assunta Secondary School	loor			l i					•	
Item			:									(RM)
-	School fe	School fees for 2017 was exempted	vas exemp	ted						:		
7	Tuition pre	Tuition programme: HVT - RM8,320.00 PAWA - RM10,730	-1VT - RM8 -2AWA - RM	HVT - RM8,320.00 PAWA - RM10,730.00	_		!	•			5	19,050.00
3	Donho (sc	hool attire a	nd bag) for	Secondary	School (se	Donho (school attire and bag) for Secondary School (see Appendix 3(b))	3(b))	‡				7,751.25
4	Stationeries	se										1,123.75
5	Calculaters	s.			}							341.00
၀	Food Programme:	jramme:						1				
	January	February	March	April	May	June (Ramadhan)	July	August	September	October	November	
	916.00	1,288.00	1,092.00	1,216.00	1,036.00	172.00	1,060.00	1,172.00	1,176.00	1,028.00	468.00	10,624.00
										Sub total:		38,890.00

Total expenses for 2017 for Primary and Secondary School = RM66,492.00

Appendix 3(a)

	·	2017 (Breakdown of expenses) - Primary Sci		iix s(a)
No.		Name	(RM)	(RM)
NO.		Raine	School Kit	Stationery
	_	Year One Students:		- CONTONION
1	New	Haseni a/p Rajmohan	208.50	36.25
2	New	Nurshamimi Zulita Bt Abdullah	208.50	36.25
		Year Two Students:		
3	New	Puteri Fea Qaisara Bt Ahmad Suffian	208.50	36.25
4	New	Nuraishah Azira Bt Abdullah	208.50	36.25
5	New	Punitha a/p Letchumanan Yashwini Naiker a/p Rajeskumar	193.50 193.50	36.25 36.25
<u>6</u> 7	New New	Nur Adilah Wasimah Bt Muhd Zawawi	208.50	36.25
8	Mew	Nur Erin Adreena Bt Rahashidan	208.50	36.25
0		INGI ETIT Adreetta Di Natiastildari	200.00	
		Year Three Students:		•
9		Shervina a/p Sri Sangar	193.50	36.25
10		Padmalochana a/p Karunakaran	193.50	36.25
11		Nur Aniesha Bt Hairol Jamal	208.50	36.25
12		Shashrika a/p Chandren	193.50	36.25
13		Thanushini a/p Suresh Kumar	197.50	36.25
14		Dania Erdina Sofia Bt Azahari	208.50	36.25
15		Nur Najuwa Bt Samsul Kamal	197.50	36.25
40		Year Four Students:	407.50	00.05
16		Khoyrunnisa Bt Juni	197.50	36.25
17 18		Nur Rehana Binti Basir	208.50 208.50	36.25 36.25
16		Damia Nur Yasmin Bt Roshidi	206.50	30.25
		Year Five Students:		
19	New	Mahaletchumy a/p Letchumanan	197.50	36.25
20		Nur Syafiga Bt Muhd Azlan Fadzi	208.50	36.25
21		Nerosine a/p Chandren	193.50	36.25
22		Nur Badrisya Ayumi Bt Rosman	208.50	36.25
23		Vithiya Rubini a/p Balasubramaniam	208.50	36.25
24		Nur Alisya Sofea Bin Elias	208.50	36.25
25		Siti Hazwani Bt Mohd Azman	208.50	36.25
26		Banushi a/p Chander	193.50	36.25
		Year Six Students:		
27	New	Nur Hazlinda Bt Samsudin	208.50	36.25
28		Siti Nuraisyah Bt Azian	208.50	36.25
29	New	Nurfirzanah Ahda Bt Mohd Idris (Prefect)	200 50	36,25
30		Seethaletchumi a/p Cheladorai	208.50	36.25 36.25
31 32		Ainin Syafiqah Bt Muhd Hasamry Pavitra a/p Mahendran	208.50 197.50	36.25 36.25
33		Puteri Fateha Ikma Bt Mohd Jailani	208.50	36.25
34		Nur Zahidah Bt Ibrahim	208.50	36.25
35		Nur Aida Yasreen Bt Jafnar	208.50	36.25
36		Danish Izzati Bt Muhamad Isa	208.50	36.25
37		Diana Angelina Bt Mohd Jamri	208.50	36.25
38		Nur Erina Adreena Bt Rahashidan	208.50	36.25
39		Yugeshwary a/p Puneethan	193.50	36.25
55		School Bags without trolley @RM60 per piece X 13 pcs	780.00	
		School Bags with trolley @RM85 per piece X 11 pcs	935.00	· · · · · · · · · · · · · · · · · · ·
	<u> </u>	Sub Total	9,463.00	
		GST 6%	567.80	
1		Total	10,030.80	1,413.7

No.	Name	(RM) School Kit	(RM) Stationery
	Form One Students		
1	Diwashini a/p Pannirselvan	239.50	36.25
2	Lyishalinee a/p Suresh Kumar	244.50	36.25
3	Nivathinie a/p Chander	239.50	36.25
4	Nur Ana Shuhadah Bt Rosman	257.50	36.25
5	Preetyka a/p Vasudevan	257.50	36.25
•	Form Two Students		
6	Nur Shamimi Iren Bt Azahari	257.50	36.25
7	Nur Yasmin Bt Jafnar	244.50	36.25
8	Raenuga a/p Pannirselvan	244.50	36.25
9	Suvetha a/p Mahenjiran	239.50	36.25
10	Nur Nasuha Bt Samsul Kamal	257.50	36.25
11	Puteri Nurhayati Bt Kadirman	257.50	36.25
12	Nisha a/p Menon	244.50	36.25
13	Nur Farisha Nadia Bt Ahmad Bukhari	257.50	36.25
13	Nul Falistia Nadia Bi Aliffiad Bukifati	207.00	
	Form Three Students:	057.50	00.05
14	Aida Nazira Bt Asni Rizal	257.50	36.25
15	Joey Yeow (Prefect)	057.50	36.25
16	Diana Clarissa Bt Mohd Kamal	257.50	36.25
17	Nur Naimi Bt Ibrahim	257.50	36.25
	Form Four Students:		
18	Putri Irene Alyza Bt Mohd Kamaruzaman	257.50	36.25
19	Evangeline a/p Manohram	257.50	36.25
20	Sobana Suresh Kumar	239.50	36.25
21	Diana Khatyriena Bt Mohd Kamal (Prefect)		36.25
22	Vennila Ehswari	244.50	36.25
	Form Five Students:		
23	Saleeha Barveen Bt Zakaria	257.50	36.25
24	Nivashini a/p Selvaraj	239.50	36.25
25	Nuraina Adiba Bt Roaizad	257.50	36.25
26	Nabilla Bt Muhamad Noor	257.50	36.25
27	Nurul Azilah Binti M Syafi	257.50	36.25
28	Nur Intan Sharina Bt Abdullah	257.50	36.25
29	Ummul Sharifah Bt Mohamed Ibrahim Ali	257.50	36.25
30	Puteri Mainur Nabilah Bt Mior Shahrir	257.50	36.25
31_	Nurfarzana Aida Bt Mohd Idris	257.50	36.25
	Sub totals:	7,312.50	
	GST 6%	438.75	
	Total:	7,751.25	1,123.7

HVT – Assunta School (Financial Statement as at 31/12/2017)

Date	Description	In (RM)	Out (RM)	Balance (RM)
	Balance of funds as at 01/01/2017	44,138.76		44,138.76
19/1/2017	Stationeries for year 2017		2,537.90	
10/3/2017	Donho (School kit for year 2017) - Primary		10,030.80	
	Donho (School kit for year 2017) - Secondary		7,751.25	
	Scientific calculator for Secondary School pupils		341.00	6
20/6/2017	Funds received from UK	10,843.77		
9/11/2017	Tax Agent Fees		954.00	
30/11/2017	Funds received from UK	10,939.81		
2/12/2017	Funds received from UK	10,878.36		
	HVT – Tuition Programme for Secondary 3 & 4		8,320.00	
	HVT PAWA – Tuition Programme for Secondary 5 (PAWA)		10,730.00	
	Food Programme from January to November 2016: Primary School = (RM16,158.00) Secondary School = (RM10,624.00)		26,782.00	į
	Cheque clearance processing fee & Good Services Tax @ 6% (Bank charges)	į	14.40	
	Balance todate	76,800.70	67,461.40	9,339.30